



International Atomic Energy Agency

General Conference - Tenth Regular Session

INFORMATION
FOR
DELEGATIONS

GC(X)/INF/88

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CONTENTS

GENERAL ARRANGEMENTS

	Page
1. Protocol Office	1
2. Documents Station	2
3. Public Information Service	2
4. Information Desk	3
5. Library	3
6. Accommodation for private meetings	4
7. Lounge	4
8. Bar	4
9. Bank	4
10. Post, telegrams and telephones	5
11. Car traffic	5
12. Travel desk	6
13. First aid	6

THE SESSION

14. Conference Journal	7
15. Documents	7
16. Times of meetings	7
17. Meeting rooms	8

18. Seating	8
19. Working languages and interpretation	8
20. Sound recordings of meetings	9
21. Speakers' list	9
22. Draft resolutions or other documents	9
23. Voting by show of hands	10
24. President's Office	10
25. Conference Secretariat	10
 THE AGENCY	
26. Members	12
27. The Board of Governors	19
28. The Secretariat	20
 PLANS	 24
 NOTES	 28

GENERAL ARRANGEMENTS

1. PROTOCOL OFFICE (*Zeremoniensaal*)¹⁾

Chief of the Service

MR. G. KLEVANSKI

Protocol Officer

MR. P. DANOEWINATA

Credentials. Any delegate who has been unable to submit his credentials earlier is requested to deposit them at the Protocol Office *as soon as possible* after his arrival in Vienna.

Registration of delegations. Delegations are requested to register at the Protocol Office. They should also notify that Office, in writing, of any changes subsequently required in the particulars thus entered on the registration form, so that the delegations' list may be kept up to date.

Passes and car labels. Passes for entry into the *Kongresszentrum* will be issued to all participants. On request, participants will also be given car labels for chauffeur-driven or owner-driven cars.

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

2. DOCUMENTS STATION ¹⁾

Documents Officer

MR. H. SEITL

A delegation wishing to change the request it has handed in at the counter of the Documents Station for the documents it requires during the session should inform the official at that counter.

Documents in preparation overnight will usually be ready for collection at 9 a.m. The Station will be open from that hour until, normally, 7 p.m. during the working days of the Conference.

Letters and invitations for participants will be delivered to the Station and will be handed over to the addressee on request, against his signature at the counter.

3. PUBLIC INFORMATION SERVICE ¹⁾

Chief of the Service

MR. N. LUND

Press Liaison Officer

MR. P. FENT

Radio Officer

MR. R. NIVELLE

Television Officer

MR. R. MORRELL

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

Press releases, which will be issued in English, French, German, Russian and Spanish, will be put in participants' distribution boxes at the Documents Station as soon as they are ready. Extra copies may be obtained from the Press Room.¹⁾

Press briefings. The Press Liaison Officer is ready to help delegations to arrange press conferences and to circulate information material.

Radio and television. The Secretariat is in touch with national radio and television services, and the Radio and Television Officers will approach delegations to meet requests from these services for sound and visual recordings to be made during the session.

4. INFORMATION DESK¹⁾

The Information Desk is at the top of the main staircase; in addition to giving information about the Conference, it provides a lost-and-found service. It will also take messages for participants and, if necessary, arrange for them to be paged.

5. LIBRARY

Chief of the Library

MR. R. KEPPLÉ

The services of the Agency's Library at 9 *Kärntner Ring* (room 85, Mezzanine) are available to participants from 8.30 a.m. to 5.30 p.m. on working days. In addition to books, periodicals and technical reports, the Library contains the Agency's documents as well as selected documents of the United Nations and the specialized agencies.

6. ACCOMMODATION FOR PRIVATE MEETINGS

Arrangements for the use of medium-sized rooms (without interpretation facilities) for private meetings may be made by applying to the Administrative Co-ordination Office or, during meetings, to the Conference Officer in the *Festsaal*.¹⁾

7. LOUNGE (*Zeremoniensaal*)¹⁾

A receptionist will be on duty in the Lounge to take messages for participants and, if necessary, arrange for them to be paged.

8. BAR

There is a bar in the *Wintergarten*¹⁾ which will be open from 9.30 a.m. until half an hour after the end of the last meeting of the day. Sandwiches and other light refreshments will be obtainable.

9. BANK²⁾

The *Creditanstalt-Bankverein* and the *Osterreichische Länderbank* will jointly

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

²⁾ See the plan on page 26.

provide banking facilities from 9.30 to 6.30 p.m., Monday to Friday, and from 9.30 a.m. to 12.30 p.m. on Saturday if there is a meeting.

10. POST, TELEGRAMS AND TELEPHONES ²⁾

The *post office* will be open from 9.30 a.m. to 6.30 p.m., Monday to Friday, and from 9.30 a.m. to 12.30 p.m. on Saturday if there is a meeting.

Telegrams can be dispatched from the post office. Incoming telegrams will be held at the Information Desk and announced on a blackboard there and by paging. If not applied for, they will be forwarded after a few hours to the addressee's private address in Vienna.

Local *telephone* calls are free of charge from telephones in the Lounge, in the lobbies alongside and behind the *Festsaal*, and on the counter of the Documents Station. Long-distance calls may be placed *only* with the post office. The number of the Kongresszentrum switchboard is 57 55 71; incoming calls can be taken by the receptionist in the Lounge.

11. CAR TRAFFIC

Parking space for about 150 cars is provided in the *Heldenplatz* immediately outside the *Neue Hofburg*. It is reserved for participants, the press and the Secretariat; only cars displaying a car label issued by the Protocol Office will be admitted to it.

A plan showing the flow of traffic to and from the *Neue Hofburg* is to be found in the Conference Journal. Participants are asked to ensure that their chauffeurs obey the traffic and parking signs, as well as the directions of the police officers at the entrance to the parking area, and those of the Agency's wardens inside it.

Participants may have their chauffeur-driven cars summoned for them by loudspeaker when they leave the building if they apply to the porter. The porter will also call taxis on request.

12. TRAVEL DESK ²⁾

Participants who would like *Cosmos*, the Secretariat's travel agent, to help them make arrangements for their return travel should apply at the travel desk. The bookings they require will be easier to obtain if they apply early. *Cosmos* will also make arrangements for car hire, excursions, sight-seeing, etc.

13. FIRST AID (*Ground floor, ext. 295*)²⁾

Emergency medical attention is obtainable, from 9.30 a.m. until the close of the last meeting of the day, in the first-aid room. For emergency assistance at other times, apply to the porter in the entrance lobby (telephone 57 55 71, ext. 330).

²⁾ See the plan on page 26.

THE SESSION

14. CONFERENCE JOURNAL

Editor

MISS M. KRIPPNER (Room 208)

The Conference Journal will appear every day first thing in the morning. It gives: the programme of meetings for the day, with the agenda items to be taken at each meeting; a forecast of the meetings for the following day; Conference announcements, including any necessary changes in the information given in this handbook; and notice of social events taking place during the session.

15. DOCUMENTS

A list of the documents prepared for the session is given in document GC(X)/DOCS/71; additions to the list will be issued at intervals. The provisional agenda is in document GC(X)/326, and the Rules of Procedure in the booklet GC(VII)/INF/60.

16. TIMES OF MEETINGS

The normal times of meetings, both plenary and committee, will be 10.30 a.m. and 3.00 p.m. The opening meeting on Wednesday, 21 September, will, however, begin at 11.30 a.m.

17. MEETING ROOMS

Plenary meetings will be held in the *Festsaal*; committees will meet in that room, the *Neuer Saal* and the *Ratssaal*. The first two rooms are on the Mezzanine; the *Ratssaal* is on the first floor.

18. SEATING

In plenary and in committees of all Members, the first seat facing the President or Chairman and to his right, is accorded to the Member State which has provided the Chairman of the Board of Governors during the past year. Japan accordingly will occupy that place, followed by Members in their English alphabetical order.

19. WORKING LANGUAGES AND INTERPRETATION

The working languages of the Conference are English, French, Russian and Spanish. Statements made in any one of the working languages will be interpreted simultaneously into the others. At the opening plenary meeting, interpretation into German will also be provided, by courtesy of the Austrian Government.

It is requested that as far as possible the Conference Officer be provided with the texts of prepared speeches before they are delivered, so as to facilitate the work of the interpreters, *précis*-writers and the public information service.

Portable radio sets which participants can use to listen to the proceedings will be available; directions for their use will be provided in the meeting rooms. It is *particular-*

ly asked that these sets, with their headphones, be left behind after meetings, since they must be serviced and tested before they can be used again.

20. SOUND RECORDINGS OF MEETINGS

A participant wishing to listen to the sound recording of a meeting should request the Conference Officer to make the necessary arrangements.

21. SPEAKERS' LIST

In order to facilitate the conduct of business a speakers' list is kept for *all* plenary meetings. Members of delegations intending to speak should, as long as possible in advance, inform Mr. P. Singh, the officer responsible for keeping the list, at his desk in the *Zeremoniensaal*¹⁾ - or, immediately before and during plenary meetings, at his desk in the *Festsaal* near the foot of the podium - of the agenda item to which they wish to speak.

22. DRAFT RESOLUTIONS OR OTHER DOCUMENTS

Delegations wishing to submit draft resolutions or other documents to the Conference are requested to provide the Conference Secretary or the appropriate Committee Secretary with *five* copies of the text *as early as possible*.

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

23. VOTING BY SHOW OF HANDS

To facilitate the counting of a vote by show of hands, delegates are asked to register their votes by raising the white name plate they will find on their desks.

24. PRESIDENT'S OFFICE

The President of the Conference will have an office in the *Radetzky Suite*¹⁾.

25. CONFERENCE SECRETARIAT

Conference Secretary

MR. P. BOLTON

Marmorsaal

Assistants

MRS. R. SCHEIN

———— " ————

MR. G. JABBOUR

———— " ————

Committee Secretaries

Credentials Committee

MR. B. PISSAREV

Geheime Ratstube

Assistant

MR. P. PFUND

———— " ————

General Committee

MR. P. BOLTON

Marmorsaal

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

<i>Programme, Technical and Budget Committee</i>	MR. M. MOEBIUS	<i>Geheime Ratstube</i>
<i>Assistant</i>	MR. A. OTEIZA-QUIRNO	————— " —————
<i>Administrative and Legal Committee</i>	MR. R. RAINER	————— " —————
<i>Assistant</i>	MR. T. MENSAH	————— " —————
<i>Administrative Co-ordinator</i>	MR. A. BARRETT	<i>Marmorsaal</i>
<i>Assistant</i>	MR. F. HEROLD	————— " —————
<i>Chief Interpreter</i>	MR. A. BERNSTEIN	<i>Room 214</i>
<i>Chief of the Languages Services</i>	MR. L. MEANA	<i>Room 207</i>

THE AGENCY

26. MEMBERS

The ninety-six Members of the Agency are shown below, together with the addresses and telephone numbers ³⁾ of their respective permanent missions to the Agency:

AFGHANISTAN		
ALBANIA	1030, Jacquingasse 41	73 51 95
ALGERIA	Nuclear Research Institute, Boulevard Franz Fanon, Algiers, Algeria	Algiers 64 50 09
ARGENTINA	1010, Freyung 4	63 84 63, 63 85 77
AUSTRALIA	1010, Concordiaplatz 2	63 98 41
AUSTRIA	Federal Ministry of Foreign Affairs ⁴⁾ 1010, Ballhausplatz 2	63 56 31 extn. 320-326

³⁾ In Vienna, unless otherwise stated. The figures at the beginning of an address constitute the postal code number. For Vienna, the middle two figures indicate the city district - for example, postal code number 1030 is for the third district of the city.

⁴⁾ Liaison office.

BELGIUM	1010, Parkring 12/ VI	52 86 88
BOLIVIA	1200, Treustrasse 59/ 2	23 33 71
BRAZIL	1010, Am Lugeck I	52 06 31
BULGARIA	1040, Schwindgasse 8	65 64 44, 65 31 13
BURMA		
BYELORUSSIAN SOVIET SOCIALIST REPUBLIC		
CAMBODIA		
CAMEROON		
CANADA	1020, Obere Donaustrasse 49 - 51 ⁵⁾	23 32 03, 23 32 94
CEYLON		
CHILE	1010, Am Lugeck 1/ III/ 8	52 33 70
CHINA	1180, Gustav Tschermak Gasse 2	34 71 00
COLOMBIA	1010, Stadiongasse 6 - 8	42 42 49
CONGO, DEMOCRATIC REPUBLIC OF	532, Bad Godesberg, Beethovenstrasse 13 Federal Republic of Germany	Bad Godesberg: 66 517/ 527
COSTA RICA	1070, Neustiftgasse 117	93 28 085

⁵⁾ Office of the Governor.

CUBA	1040, Wiedner Hauptstrasse 57	65 64 99
CYPRUS		
CZECHOSLOVAK SOCIALIST REPUBLIC	1140, Penzingerstrasse 11-13	82 24 01
DENMARK	1010, Führichgasse 6	52 79 04
DOMINICAN REPUBLIC		
ECUADOR		
EL SALVADOR	1010, Opernring 8/II	52 11 63
ETHIOPIA		
FINLAND	1030, Bayerngasse 1	73 47 12
FRANCE	1040, Technikerstrasse 2 ⁵⁾	57 96 07
GABON		
GERMANY, FEDERAL REPUBLIC OF	1030, Metternichgasse 3	73 65 11
GHANA	The Embassy of Ghana 8, Villa Said 75, Paris 16 ^e , France	Paris: KLE 72 02
GREECE	1040, Argentinierstrasse 14	65 31 03, 65 41 05

⁵⁾ Office of the Governor.

GUATEMALA	1150, Siebeneichengasse 2	83 25 38
HAITI		
HOLY SEE	1040, Theresianumgasse 31	65 13 27
HONDURAS	1010, Graben 27	52 49 17
HUNGARY	1020, Hollandstrasse 4	35 91 61
ICELAND	Kronprinzenstrasse 4	Bad Godesberg:
	532, Bad Godesberg,	65 8 21,
	Federal Republic of Germany	65 8 22
INDIA	1010, Opernring 1	57 81 03, 57 81 12
INDONESIA	1190, Lannerstrasse 39	34 24 02, 34 43 40
IRAN	1040, Argentinierstrasse 23	65 27 03
IRAQ	1010, Johannesgasse 26	73 81 95
ISRAEL	1190, Peter Jordan-Strasse 66	36 16 50
ITALY	1030, Rennweg 27	72 51 21
IVORY COAST		
JAMAICA		
JAPAN	1010, Neuer Markt 1/V ⁵⁾	52 12 88, 52 12 89
JORDAN		

KENYA		
KOREA, REPUBLIC OF	Embassy of the Republic of Korea Koblenzer Strasse 124 53, Bonn, Federal Republic of Germany	Bonn : 26 391
KUWAIT		
LEBANON	1030, Reisnerstrasse 50	73 64 35
LIBERIA		
LIBYA		
LUXEMBOURG		
MADAGASCAR		
MALI		
MEXICO	1010, Parkring 12/X/67	52 73 84
MONACO	1010, Tuchlauben 7 a	63 44 72
MOROCCO	Gorki Ulitsa 60 Moscow, USSR	Moscow : D.1 23 12 D.0 46 53
NETHERLANDS	1030, Jacquingasse 10	73 35 01
NEW ZEALAND		
NICARAGUA		
NIGERIA		
NORWAY	1030, Bayerngasse 3	72 58 23
PAKISTAN	1030, Bayemgasse 3/IV	73 53,67

PANAMA		
PARAGUAY		
PERU	1030, Gottfried Keller Gasse 2	73 43 77
PHILIPPINES	Embassy of the Philippines Kornhausplatz 7 3000 Berne, Switzerland	Berne: 22 62 32, 22 62 33
POLAND	1130, Hietzinger Hauptstrasse 42 c	82 31 03, 82 55 56
PORTUGAL	1010, Strauchgasse 1-3/1	63 93 25
ROMANIA	1040, Prinz Eugen Strasse 60	65 32 27, 65 23 43
SAUDI ARABIA		
SENEGAL		
SOUTH AFRICA	1030, Reisnerstrasse 48	73 56 32, 73 56 33
SPAIN	1040, Argentinierstrasse 34	65 85 54, 65 91 66
SUDAN		
SWEDEN	1020, Obere Donastrasse 49-51	35 86 25
SWITZERLAND	1030, Prinz Eugen Strasse 7	72 51 11
SYRIAN ARAB REPUBLIC		

THAILAND	1030, Strohgasse 25/ VI	73 51 17
TUNISIA	Atomic Energy Commission Office of the Under-Secretary of State for Industry and Commerce, Tunis, Tunisia	Tunis : 28 47 30, 26 01 51
TURKEY	1040, Prinz Eugenstrasse 40	65 34 17, 65 34 78
UKRAINIAN SOVIET SOCIALIST REPUBLIC		
UNION OF SOVIET SOCIALIST REPUBLICS	1040, Wohllebengasse 4	65 81 75
UNITED ARAB REPUBLIC	1010, Walfischgasse 10/7 and 1190, Gallmeyergasse 5	52 71 23 36 11 34, 36 11 35
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	1030, Reiserstrasse 40	73 15 75
UNITED STATES OF AMERICA	1080, Schmidgasse 14	34 66 11, 34 75 11
URUGUAY	1010, Opernring 1 E/V/534	57 83 72
VENEZUELA	1010, Rotenturmstrasse 5-9/ VII/18	63 59 20, 63 59 27
VIET-NAM		
YUGOSLAVIA	1030, Rennweg 3	73 25 95

27. THE BOARD OF GOVERNORS

The twenty-five Members serving on the Board of Governors are shown below, together with the names of their Governors :

ARGENTINA	MR. O.A. QUIHILLALT
AUSTRALIA	SIR PHILIP BAXTER
AUSTRIA	MR. H. HAYMERLE
BRAZIL	MR. L.C. PRADO
CANADA	MR. J.A. McCORDICK
CHILE	MR. E. CRUZ COKE
COLOMBIA	MR. T.A. MARULANDA (Vice-Chairman)
CZECHOSLOVAK SOCIALIST REPUBLIC	MR. J. NEUMANN (Vice-Chairman)
FRANCE	MR. B. GOLDSCHMIDT
GHANA	MR. R.P. BAFFOUR
INDIA	MR. R.G. RAJWADE
JAPAN	MR. S. HOGEN (Chairman)
KOREA, Republic of	MR. D.S. CHOI
NETHERLANDS	MR. H.F. ESCHAUZIER
PAKISTAN	MR. I.H. USMANI

PORTUGAL	MR. F. DE PAULA LEITE PINTO
SOUTH AFRICA	MR. D.B. SOLE
SWEDEN	MR. H. BRYNIELSSON
THAILAND	MR. M. VEJYANT-RANGRISHT
TUNISIA	MR. B. TORKI
UNION OF SOVIET SOCIALIST REPUBLICS	MR. I.D. MOROKHOV
UNITED ARAB REPUBLIC	MR. H.M. TOHAMY
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	MR. M.I. MICHAELS
UNITED STATES OF AMERICA	MR. H.D. SMYTH
YUGOSLAVIA	MR. V.R. GUZINA

28. THE SECRETARIAT

The Director General has an office in the *Radetzky Suite*¹⁾ He will be assisted by Mr. B. HASANI (Special Adviser) and Miss C. DE MOL VAN OTTERLOO (Personal Assistant).

Senior officers of the Secretariat, other than those mentioned earlier in this handbook, are listed below. Their offices are at 9 - 13 *Kämtner Ring*, except as otherwise indicated.

Department of Administration	MR. A. WELLS	<i>Radetzky Suite</i> ¹⁾
<i>Division of Budget and Finance</i>	MR. H. ENNOR	Room 103
<i>Division of Conference and General Services</i>	MR. G. DE SILVA	Room 209 ¹⁾
<i>Division of External Liaison and Protocol</i>	MR. D. FISCHER	<i>Antekammer</i> ¹⁾
<i>Representative of the Director General to the United Nations</i>	MR. E. PISKAREV	<i>Antekammer</i> ¹⁾
<i>Legal Division</i>	MR. W. BOULANGER	Room 468
<i>Division of Personnel</i>	MR. J. WEBB	Room 111
Department of Research and Isotopes	MR. H. SELIGMAN	Room 429
	MR. R. SILOW	Room 433
<i>Joint FAO/IAEA Division of Atomic Energy in Agriculture</i>	MR. M. FRIED	Room 440
<i>Division of Isotopes</i>	MR. I. ZEDGINESE	Room 435

¹⁾ Except as otherwise indicated, all offices are on the *Mezzanine*, of which a plan is given on page 27.

Department of Safeguards and Inspection	MR. A. MCKNIGHT	Room 368
<i>Division of Safeguards and Inspection</i>	MR. S. NAKIĆENVIĆ	Room 370
Department of Technical Assistance	MR. U. GOSWAMI	Room 309
<i>Implementation Division</i>	MR. J. KUBA	Room 301
<i>Programme Division</i>	MR. F. MEDINA	Room 389
Department of Technical Operations	MR. I. ZHELUDEV	Room 205
<i>Division of Health, Safety and Waste Disposal</i>	MR. J. SERVANT	Room 341
<i>Division of Research and Laboratories</i>	MR. G. HARBOTTLE	Room 417
<i>International Centre for Theoretical Physics, Trieste</i>	MR. A. SALAM	<i>Trieste</i>
<i>Laboratories :</i>	MR. A. SANIELEVICI	Room 434
<i>Monaco</i>	MR. J. JOSEPH	<i>Monaco</i>
<i>Seibersdorf</i>	MR. G. COOK	<i>Seibersdorf</i>

*Division of Nuclear Power and
Reactors*

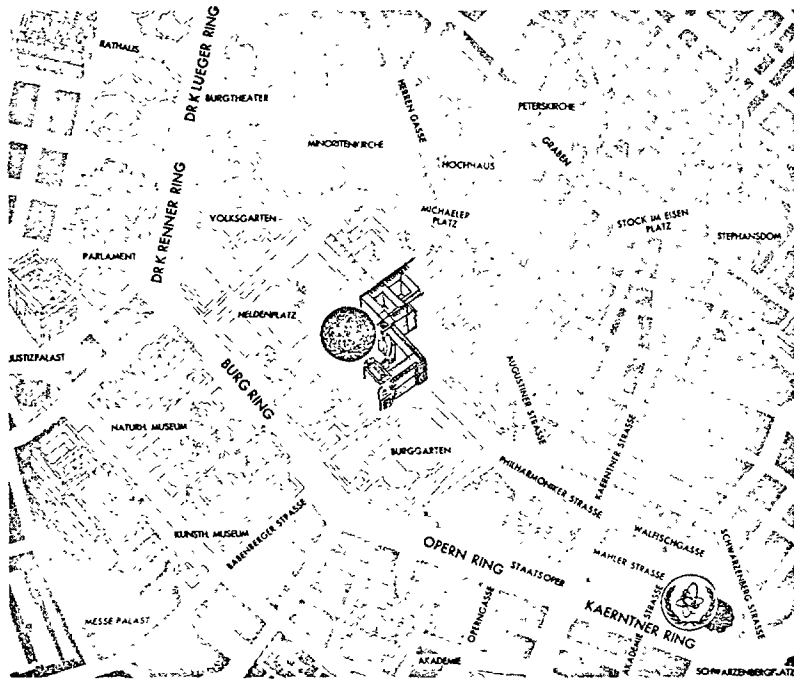
MR. D. HURST

Room 211

*Division of Scientific and
Technical Information*

MR. B. GROSS

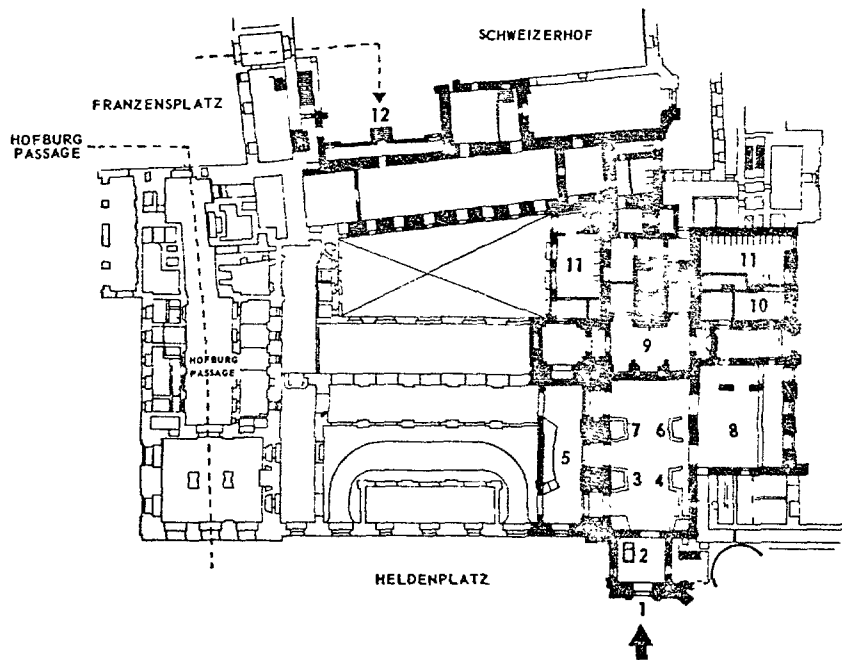
Room 240



Kongress - Zentrum

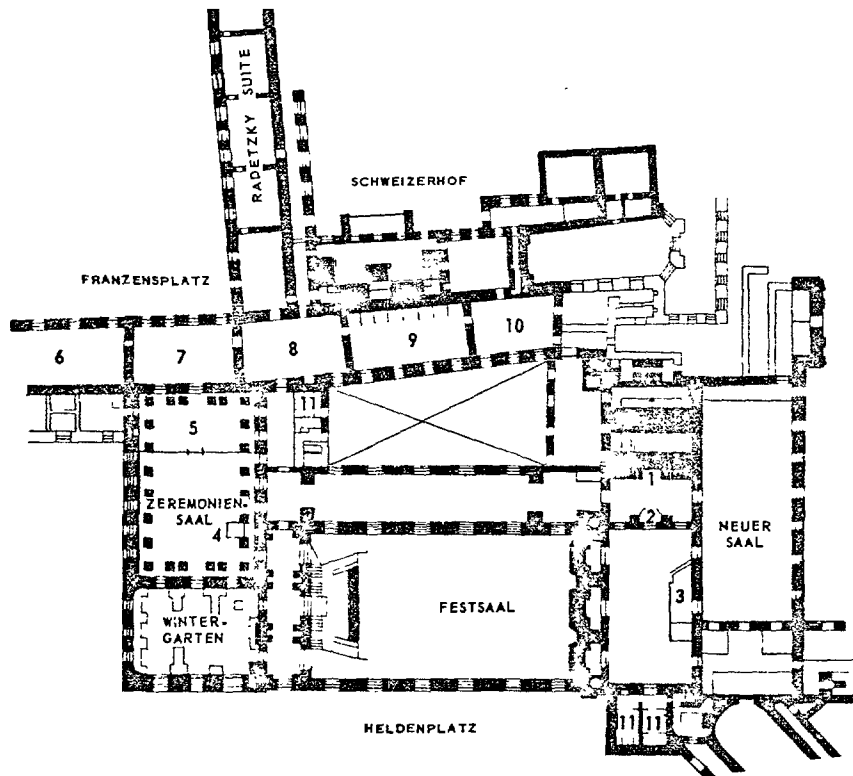


Headquarters building of
the Agency at
Kärntner Ring 11



GROUND FLOOR

- 1 Main entrance
- 2 Porter
- 3 Newspapers
- 4 Bank
- 5 Post office
- 6 Agency publications
- 7 Travel desk
- 8 Cloak room
- 9 Main Staircase
- 10 First aid
- 11 Lavatories
- 12 Press entrance



MEZZANINE FLOOR

- 1 Main Staircase
- 2 Information Desk
- 3 Documents Station
- 4 Speakers' list
- 5 Protocol Office
- 6 Geheime Ratstube
- 7 Marmorsaal
- 8 Antekammer
- 9 Public Information
- 10 Press Room
- 11 Lavatories