



IAEA

International Atomic Energy Agency
Atoms for Peace and Development

Technical Meeting on the Spent Fuel and Radioactive Waste Inventory Tool

Virtual Event

21–24 August 2023

Ref. No.: EVT2205606

Information Sheet

Introduction

For more than a decade IAEA provided the Member States with software designed for tracking and controlling radioactive waste (including disused sealed radioactive sources). This waste inventory software, known as the Radioactive Waste Management Registry (RMWR), allowed the management and recording of reliable information on radioactive waste during its entire life cycle, i.e. from generation to disposal. The RWM Registry was also a managerial tool and offers an immediate overview of the various waste management steps and needs. This facilitates planning, optimizing of resources, monitoring of related data, disseminating of information, taking actions and making decisions. In the upgrade process the tool was connected to Spent Fuel and Radioactive Waste Information System (SRIS), as in order to facilitate the data collection on the national level, the stand alone software Spent Fuel and Radioactive Waste Information Tool (SWIFT) was developed. SWIFT, which was launched to help the Member States to collect and report the national inventories, also has a module based on RWMR. This means that SWIFT can be also used for everyday inventory keeping in the different facilities.

Objectives

The purpose of the event is to introduce Member States to the IAEA's new Spent Fuel and Radioactive Waste Inventory Tool. The aim is to introduce the scope, utility and benefits of the new spent fuel and radioactive waste inventory tool. The user feedback will be also collected.

Target Audience

Experts responsible for keeping the inventory of radioactive waste, both on the facility, as well as on national level.

Working Language(s)

English.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **28 July 2023**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
 - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
 - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
 - Search for the relevant event under the ‘My Eligible Events’ tab;
 - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
 - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
 - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
 - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **28 July 2023**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and technical matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Event Web Page

Please visit the following IAEA web page regularly for new information regarding this event:

www.iaea.org/events/EVT2205606