

IRRS Good Practices

Responsibilities and Functions of the Regulatory Body (Module 3)

Liaison between the regulatory body and authorized parties

Georgia – Initial Mission

Mission Date: February 2018

Good Practice

The Agency of Nuclear and Radiation Safety (ANRS) leveraged the Government of Georgia's single window portal to communicate with licensees, and allowed submission of license applications and annual reports through an electronic portal, which had led to a significant increase in compliance with annual reporting requirements. This portal allowed for authorized parties to register for SMS alerts as soon as the regulator sent them a message through this portal. In addition, ANRS could use this portal to issue notifications of upcoming changes to regulatory requirements. The associated internal system allowed for efficient workflow management, providing for electronic processing, approval and issuance of license and permitting authorizations, with embedded service standards for decisions. These allowed for prompt regulatory response to urgent applications such as, for example, those needed for patient care.

Observation

ANRS had an effective tool to communicate with authorized parties and allowed them to electronically submit applications and reports. This system included a number of features that both improved transparency of the regulatory process for authorized parties and supported efficient processing of applications.

Basis

GSR Part 1 (Rev.1) Requirement 21, para. 4.23 states that “*The regulatory body... shall liaise with authorized parties to achieve their common objectives in ensuring safety.*”

IAEA Comments/Highlights

In 2016, ANRS launched an electronic tool for applying, processing and communicating decisions to authorized parties. The tool also allowed for electronic submittal of annual compliance reports. The tool used the Government of Georgia's electronic portal, which was a

single window for citizens and businesses to do any business with the Government or LEPLs. Implementation of the tool led to a significant increase in compliance with annual reporting requirements. In addition, the portal allowed for authorized parties to register for SMS alerts as soon as the regulator sent them a message through this portal.

Further the portal allowed for payment of regulatory fees, and included a clock function based on ANRS' service standards that counts down the time until the applicant could expect a regulatory decision. In addition, ANRS could use this portal to issue notifications of upcoming changes to regulatory requirements. The associated internal system allowed for efficient workflow management, providing for electronic processing, approval and issuance of license and permitting authorizations, with embedded service standards for decisions. These allowed for prompt regulatory response to urgent applications for example, those needed for patient care.