



Technical Meeting on Learning from the Experiences of Local Communities on Stakeholder Involvement in Radioactive Waste Management Programmes

**IAEA Headquarters
Vienna, Austria**

12–16 November 2018

Ref. No.: T2-TM-1703004

Information Sheet

A. Introduction

As Member States develop their Radioactive Waste Management (RWM) programmes, engagement at the local level is a key component in enabling sustainable progress of RWM programmes. There is growing recognition that local communities have an essential role to play both in decision making processes related to RWM programmes and in programme implementation. While various benefits and the necessity of stakeholder involvement at the local level are widely recognized, implementation can still be enhanced and expanded.

Currently, the majority of reports on communication and stakeholder involvement reflect the perspective of national level stakeholders — typically, national RWM implementers, policy makers and national authorities. But there is also merit in gathering perspectives from the local level stakeholders.

Indeed, an effective strategy of local stakeholder involvement encompasses more than applying rules and guidelines. Each group of local stakeholders has its own interest and influence, and there is a diversity of national circumstances across Member States and even across local communities within a Member State thus a tailor-made approach may well be justified and required. But there are some general lessons learned that can be useful for the design and implementation of RWM programmes. Accordingly, listening to the perceptions, needs, expectations and experience of a variety of local stakeholders can aid in understanding how implementation works in practice, and can serve as resources in designing the strategy/plan for local stakeholder involvement. From this perspective, the IAEA is working on developing a new document (TECDOC), which will share insights on the experience of local stakeholders involved in RWM programmes. Member States are at different points with their RWM, and the document is intended as a resource to support them as they plan and advance their programmes.

The first Consultancy Meeting on this subject was held from 31 May 2017 to 2 June 2017, during which an outline of the new document was developed. The first Technical Meeting, held from 4 to 8 December 2017, was attended by 42 participants from 21 Member States. Among the participants a small number of representatives of local communities and organizations participated who brought their experiences in delivering local communication and engagement. The discussion and experiences shared by meeting participants formed the foundation for the first draft of the document. The draft document will be distributed to the participants of the 2017 Technical Meeting and to international experts engaged in the work to date for their review and additional input, which will be reflected in the document.

A second Consultancy Meeting, held on 16–18 April 2018, reviewed the structure of the draft document, identified further topics that would enrich the breadth of local experiences, and proposed that the scope of the document be expanded to draw on the many years of local stakeholder experience associated with other nuclear fuel cycle facilities. The Consultancy Meeting developed a draft agenda for a November 2018 Technical Meeting with a view to capturing the experiences of Member States in these additional areas of local stakeholder involvement. Contributions of participants at the November 2018 Technical Meeting will provide the foundation for expanding the document and for addressing key issues relating to experiences of local communities with stakeholder involvement.

B. Objectives

One objective of the meeting is to gather and share insights on specific topics related to local involvement in radioactive waste management. Specific topics include:

- Evolution of the three top issues from the local point of view;
- Managing local dialogue over long time frames;
- Broadening the dialogue beyond interested/host communities; and
- Additional topics of interest from local communities.

Other objectives are to:

- Gather and share insights on experiences of local involvement associated with other nuclear fuel cycle facilities;
- Review the draft document and invite suggestions for further improvement of the document; and
- Invite suggestions for future IAEA activities that would be of value to local communities.

Format and programme of the meeting:

- The meeting will benefit from topical sessions where invited speakers will first present insight on the selected topics, which will be followed by round table discussion to ensure discussion and input from all meeting attendees.
- All meeting attendees will be invited to present or discuss their views and experiences during topical sessions that are most relevant or interesting to them;
- All participants will be asked to provide specific questions relevant to the topics in advance which will be gathered and shared with invited speakers beforehand to be addressed during round table discussion.
- Some participants may wish to provide feedback on some of the topics and questions in writing, in advance or after the meeting, but this is not a requirement.
- Invited speakers and some participants may wish to use PowerPoint presentations, but this is not a requirement. However, presentation slides, if wish to prepare, should be submitted in advance of the meeting;
- Rapporteurs will be assigned from participants to prepare and report summary of discussion for each topical session;
- Breakout sessions will enable small group discussion and sharing of experience; and
- For more detailed information, please refer to the draft agenda of the meeting attached hereto which may be useful for facilitating consideration of designated participants by Member State.

C. Target Audience

Participants are expected to bring personal experience in engaging at the local level in RWM facilities or other nuclear fuel cycle facilities, whether as a mayor, local government councillor, local civil servant or member of a community association. Some national level representative of governments, implementers or regulatory authorities are also expected to join the event.

With regard to speakers, as proposed in the meeting agenda for each topical session, the appropriate individual is expected to be nominated from the Member State so indicated.

In some cases, specific names of individual suggested for designated participants, particularly expected speakers for topical session, may be communicated to Member State for consideration in separate correspondence.

D. Expected Outputs

The Technical Meeting is expected to result in the exchange of knowledge and experience among participants, and in the establishment of professional contacts. The participants' practical experiences and lessons learned will provide input to an IAEA document planned for publication, and will inform recommendations to the IAEA for future activities.

E. Working Language(s)

The working language of the meeting will be English. All communications must be submitted in this language. PowerPoint presentation slides should also be prepared in English.

F. Application Procedure

Designations should be submitted through InTouch+ (<https://Intouchplus.iaea.org>) or by using the attached Participation Form (Form A). Completed requests should be endorsed by the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority), or by an organization invited to participate, and returned through the established official channels. They must be received by the IAEA not later than **14 September 2018**. Designations received after that date or applications sent directly by individuals or by private institutions cannot be considered. Designating Governments and invited organizations will be informed in due course of the names of the selected candidates and at that time full details will be given on the procedures to be followed with regard to administrative and financial matters.

G. Expenditures and Grants

No registration fee is charged to participants. The IAEA is generally not in a position to bear the travel and other costs of participants in the Technical Meeting. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one or more participants per country provided that, in the IAEA's view, the participant(s) on whose behalf assistance is requested will make an important contribution to the Technical Meeting. The application for financial support should be made at the time of designating the participant(s). If Governments wish to apply for a grant on behalf of one of their experts, they should address specific requests to the IAEA to this effect. Governments should ensure that applications for grants are submitted by **14 September 2018** through InTouch+ (<https://Intouchplus.iaea.org>) or using a signed Grant Application Form (Form C). Approved grants will be issued in the form of a lump sum payment that usually covers only part of the cost of attendance.

H. Venue

The Technical Meeting will be held at the IAEA's Headquarters in Vienna, Austria, in Meeting Room M3 of the Vienna International Centre (VIC), and will start on **Monday, 12 November 2018**. Meeting Room M0E10 will also be available during the meeting. Participants are advised to arrive one hour prior to the convening time of the Technical Meeting to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

The following IAEA web page can be accessed for more detailed information on Vienna and the VIC: <http://www-pub.iaea.org/iaemeetings/GeneralInfo/Guide/VIC>.

I. Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

J. Organization

Scientific Secretary

Mr Masahiro Tachibana

Division of Nuclear Fuel Cycle and Waste

Technology

Department of Nuclear Energy

International Atomic Energy Agency

Vienna International Centre

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Meeting Preparer

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Fax: +43 1 26007

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

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To be completed by the participant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA), Vienna International Centre, PO Box 100, 1400 Vienna, Austria, either electronically by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed).

Please attach a passport copy or other document of identification (ID).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms
Institution:		
Full address:		
Tel:		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
Do you intend to submit a paper? Yes <input type="checkbox"/> No <input type="checkbox"/> Would you prefer to present your paper as a poster? Yes <input type="checkbox"/> No <input type="checkbox"/> Title:		

Grant Application Form

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Deadline for receipt by IAEA through official channels: 14 September 2018

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of the event:

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____